

# Annual Report 2021



Kemble-Sarawak United Church

Annual General Meeting  
March 27, 2022

# Kemble Sarawak United Church Annual Report 2022

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**Kemble-Sarawak United Church**  
**Annual Meeting AGENDA**  
Sunday March 27<sup>th</sup>, 2022

Motion regarding Election of AGM Chair: Mover/Second: that \_\_\_\_\_ be named as the Chair of the Annual Meeting held Sun. March 27<sup>th</sup>, 2022

Motion regarding Election of AGM Secretary: Mover/Second: that \_\_\_\_\_ be named as the secretary of the Annual Meeting held Sun. March 27<sup>th</sup>, 2022

Call To Order: In the name of Jesus Christ,  
The one true head of the church,  
This gathering is called to order,  
For worship and for work appropriate to its time.

Motion regarding temporal matters  
Mover/Second: that all adherents along with the members of Kemble-Sarawak United Church be given the ability to speak to the meeting and vote on temporal matters.

Motion regarding Agenda  
Mover/Second: that the agenda for this meeting be accepted.

Motion regarding minutes of Congregational Meeting  
Mover/Second: that the minutes of the 2020 congregational meeting of Kemble-Sarawak United Church be accepted.

Business Arising from Minutes

Memorial Moment for 2021 & Act of Remembrance

Consideration & Motion regarding the adoption of Committee Reports Mover/Second: that all Committee Reports of the 2021 Kemble-Sarawak United Church's Annual Report be accepted.

Nominating Report & Election of the Members of Boards & Committees:  
Mover/Second: All those newly nominated onto Kemble-Sarawak United Church Board and Committees be accepted.

Financial Words from Ronn Cheney, Treasurer

1. Motion – Moved by Ronn Cheney, seconded by \_\_\_\_\_ to approve all the 2021 financial statement as presented.
2. Motion – Moved by Ronn Cheney, seconded by \_\_\_\_\_ to approve the proposed budget for 2022 as presented.

Motion regarding M&S Projected donations for 2022

Moved/ Second: that the Kemble-Sarawak United Church commit to raising \_\_\_\_\_ funds toward the Mission & Service funds of the United Church of Canada.

New Business      Motion to Adjourn:

**THE UNITED CHURCH OF CANADA  
KEMBLE~SARAWAK~ZION-KEPPEL  
PASTORAL CHARGE**

**Kemble-Sarawak United Church  
Annual Congregational Meeting  
February 22, 2021**

**Ed Laksmanis, Ronn Cheney, Don Edwards, Connie & Paul Morris, Pam & Bill Wilson, Aunalea Cruikshank, Beth Anne Currie, Mary Beth & Bob Gray, Wanda and Don Dailey, Penny Wallace, Lorraine Rutherford, John Algara, John Beckett, Mary Ellen & Fred Parsons, Jennie & Luke Hoekstra, Leanne Sutherland, Jan Hurst, Colleen Danard, David Graham,**

**Call to order at 11:15 am by Ed Laksmanis**

**Preparing Ourselves for Worship and Work**

**Minister: announcements**

*~ Rather than approve each individual program report we will have a Chair motion to approve all the program reports together~*

**Motion to allow adherents to vote**

**Moved: Mary Ellen 2<sup>nd</sup> Leanne**

**Discussions – carried**

**Nomination of Secretary and Chair**

**Chair – Bob Gray**

**Moved by Fred Parsons 2<sup>nd</sup> Beth Anne Currie**

**Secretary – Don Edwards & Ronn Cheney**

**Moved: Mary Beth Gray, 2<sup>nd</sup>, Connie Morris**

**Carried**

**Motion to approve this agenda as printed:**

**Beth Anne Currie, 2<sup>nd</sup> Jennie Hoekstra.**

**Carried**

**Minister: Ed Laksmanis**

**Opening Prayer:**

**Chair**

**Motion to approve the minutes of last year's meeting**

**Connie Morris, 2<sup>nd</sup> Pennie Wallace**

**Carried**

**Errors or omissions – nothing**

**Chair- Program Reports-** *We will highlight a few of the reports and then ask for questions about any of them, then approve them together:*

**Highlights from**

**Minister's Report**

**Bob Gray mentioned that Cathy Hird retired, thanked her**

**Elder's Report**

**Wanda Dailey spoke on behalf – closed down and then re-opened up in sept – 36 people in church 24 average in church during this time – shut down in Dec 26 and zoom starting Jan 1 , 2021 Cathy announced in June she is retiring – see report**

-

**No baptism and 4 deaths**

**Elders donations -**

**Ministry & Personnel Committee Report by Beth Anne Currie**

**Steward's Report by David Graham**

**Protocol –Covid – inspections**

**Wi-Fi & Voip on tower – waiting until pointing is done**

**Paul Morris to take over for the stewards**

**U.C.W Report of Activity**

**Leanne Sutherland, end of her two years term.**

**Wanda Dailey and Connie Morris will take over.**

**U.C.W Financial Report**

**No questions -**

**Memorial Account Report**

**Don Dailey -**

**Discussed the banking service charges**

**Motion: that the money be in a short term account**

**Moved: Lorraine Rutherford, 2<sup>nd</sup> Mary Ellen Parsons**

**Discussion -**

**Trustee's Report by Beth Anne Currie**

**Bruce Peninsula United Church Cluster Report  
Ed Laksmanis commented on this report**

**Regional Report by Mary Ellen Parsons  
Commented**

**Kemble Sarawak Sunday School: nothing to report for 2020 due to COVID-19 No  
significant Sunday School**

**Vote on all reports:**

**Chair:**

**Nominating Committee**

**Wanda Dailey reported. See report  
Moved: Lorraine Rutherford, 2<sup>nd</sup> Connie Morris**

**Mission and Service Report and Goal**

**Jan Hurst reported**

**Motion that we have the 2021 M&S Financial objective is \$12,000  
Moved John Beckett, 2<sup>nd</sup> Fred Parsons  
Motion to approve goal for 2021~ (Goal was made at previous board meeting)**

**Chair**

**Treasurer's Report**

**Discussion – insurance – query**

**Motion: To accept 2020 report**

**Moved: Mary Ellen Parsons, 2<sup>nd</sup> Don Dailey**

**Opposed, None**

**Carried**

**Treasury Proposed Budget for 2021**

**Revenues – queries**

**Expenses – additions to various items**

**Motion: To approve the revenue and expenses and projected budget**

**Moved: Jennie Hoekstra, 2<sup>nd</sup> by Fred Parsons**

**Chair: New Business**

**Church website – updating – communicator part of job description**

**Training by Jennie Hoekstra create a job description – a few people are interested**

**Jennie Hoekstra willing to consult**

**Fund raising aspects: New people moving into the community**

**Lorraine Rutherford asked when we will decide to go back to in church service – board decision – Ed Laksmanis suggested a procedure approach to this issue – Mary Ellen Parsons cautioned at last board meeting , with new variance may open sooner - Ed Laksmanis mentioned that Shallow Lake will continue into March by zoom.**

**Motion: To determine church reopening after next board meeting.**

**Moved: Wanda , 2<sup>nd</sup> Lorraine Rutherford.**

**Don Edwards suggested that he would host Neil’s Zoom service, since Neil had technical issues with the previous service.**

**Mary Ellen Parsons also suggested that we coordinate the 2 services (Kemble & Temple hill) to adjust the two services and do it at 11:00am**

**Motion to adjourn – Don Dailey**

## **MINISTER'S REPORT**

Rejoice in the Lord always: and again I say, Rejoice. Philippians 4:4

It has been six months since I joined the ministry of the Kemble-Sarawak, Zion-Keppel Pastoral Charge and what an odd time it has been! These six months have most certainly been marked by the pandemic and the rise and fall and rise again of COVID-19 cases. It has been a privilege to witness this pastoral charge's dedication to God and the many ways praise was expressed.

I will never forget my first month in this ministry, the huge welcoming basked overflowing with homespun hospitality; Doug and I are still feasting on its contents! The first month I met the people of this pastoral charge over ZOOM. We had ZOOM worship, ZOOM Fellowship and ZOOM meetings. Thankfully the next month and half we were able to hold worship services outside on the side lawn. Then, in the fall we finally moved into the church sanctuaries. Indoor worship continued right up to December 20<sup>th</sup> when, once again, due to an unprecedented rise in COVID-19 cases we again moved back to ZOOM worship.

These first six months were also a steep learning curve as I learned how to record a video, download it into my computer, edit it and then upload it onto YouTube and place it on our church's website. I also learned how to keep the website updated weekly and how to create weekly Power Point presentations for the worship services. I thoroughly enjoyed learning how to create and email out Children's Sunday School Curriculum and weekly Bible Study material. Being a welcoming and engaging church during a pandemic takes a lot of commitment and a ton of technology!

Despite the challenges these first six months have been full of blessings and joy mixed with a touch of sorrow. The blessings were evident when we baptized two beautiful cousins and welcomed two new members! We were blessed by the laughter and energy of the children led by Jennie Hoekstra and Sabine Robart; the Christmas Pageant is an especially fond memory!

The list of blessings continues with all those who offered their ministry among us such as Fred & Mary Ellen Parsons and Vi Hill who offered their ministry of music, Wanda Dailey and all the Elders who ensured worship ran smoothly, by those who greeted us each week, those who shared the scripture readings each Sunday, Helen Harrison who treated us each week with a beautiful bulletin cover, Connie Morris and the UCW's ministry among us, Don Edwards who kept Church Communication happening weekly through the 'On The Horizon' newsletter, and Lynda Fischer and Ronn Cheney who each did a grand job of keeping track of the churches' finances.

We are grateful to The Stewards who worked tirelessly to keep the church buildings looking beautiful and especially Paul Morris who went out of his way to run the vacuum around prior to Sunday worship services and who made a point of visiting the church weekly during the lockdowns. This ministry was also blessed by the Trustees who oversaw the church's investments and insurance policies and by the



M&P Committee who oversaw all staffing issues. We were blessed by the leadership of Leanne Sutherland, Chair of the Board, and all the Board members. It isn't easy being a leader during these difficult times.

We also experienced sorrow this past year. We gathered to mourn the deaths of family members and friends. And in these sad times the strength of this community to be both caring and compassionate was wonderful to witness.

As you read this Annual Report may you also find many other ways in which this faith community has witnessed to and celebrated the presence of God in our midst and ministered to those in our communities and the world beyond.

Blessings,

Rev. Heather McCarrel

## **2021 WESTERN ONTARIO WATERWAYS REGIONAL REPORT**

Again this year, Covid -19 was an area of huge concern. Changes started the previous year, such as Zoom meetings for both large and small groups of people were the normal method of meetings for everyone. The region recognizes that all churches, called Communities of Faith, are dealing with new ways of holding worship, with financial concerns, and feelings of not being connected to each other or to the larger region.

Mission and Support, now called Mission and Discipleship , continues to be a large contributor to the local hospital chaplaincy, as well as many other groups. They are looking for ways that this commission might help in mental health support. They see that as a very important but neglected area of concern.

The Technology group continues to expand their Technology Hub . We have seen how Southampton United Church is serving as a Hub church and that Lion's Head and Pike Bay are now tapping into that resource.

They continue to refine that system and find the ways that work best for the churches involved. Midland United Church is also serving as a Hub church for smaller churches.

Our next Regional general meeting is in early May 2022.

Our region continues to receive a portion of money annually from PTCC ( Presbyteries of the Toronto Conference) that is used to fund work within our region.

Submitted by Mary Ellen Parsons

## **PENINSULA UNITED CHURCH CLUSTER REPORT**

2021 - Another year of pandemic closures, re-openings, "Zoom" Meetings and Covid-19 Public Health protocols. Our Co-ordinating Committee, Cluster Ministers and Lay People continued the momentum of Cluster Zoom worship services in the spring of 2021, celebrating Ash Wednesday; a series of Ecumenical Lenten Services including reflections from the Baptist, Lutheran/Anglican, Missionary, Salvation Army, and Catholic leaders; and a Good Friday Service and dramatic reading with participation by lay people from all United Churches in the Cluster, as well as Tobermory.

During the latter half of the year, a bit of pandemic and "Zoom" fatigue set in and energy was directed to our own individual churches as we all continued to pivot and adapt to ever-changing Covid-19 Public Health Guidelines shifting between in-person, in print and online forms of worship for our congregants.

Ministry personnel in the Cluster has seen more changes this year, too! Rev. Heather McCarrel was welcomed to Kemble-Sarawak & Zion-Keppel Pastoral Charge July 1<sup>st</sup> to part-time ministry and continues to work as a Spiritual Care Provider (Chaplain) at the Grey Bruce Health Services, Meaford site. In the fall we bid farewell to Rev. Brad Inglis when he left Tobermory for Central United Church in Weston/Toronto. With Brad's departure, Rev. Ed Laksmanis became the Pastoral Charge Supervisor for Tobermory and Rev. Tim Reaburn the Pastoral Charge Supervisor for Lion's Head Pike Bay. The Covenanting service between Sauble Beach Hepworth Pastoral Charge and Rev. Tim Reaburn and Rev. David Jones was held on August 29 at Sauble Beach United and was also livestreamed for others to attend from home. Sue Carleton from Shallow Lake United is currently enrolled in the LLWL program and is expected to complete the final course in 2022.

At our July "Zoom" meeting we reviewed our Cluster Covenant that was created in 2018. At that time, we agreed to increase the hourly fee for service of a Cluster Minister to \$42/hour. These fees are paid to that Minister's Pastoral Charge when a service, such as Emergency Pastoral Care, is provided to a church/pastoral charge in the Cluster without a permanent minister (LHPB). These fees were calculated based on the 2021 UCC ministerial salary guidelines and should be reviewed regularly.

A few members met again in August to discuss the possibility of future live events but decided to postpone any in person gatherings with indications of future pandemic "waves" on the horizon. We did take the time to get to know Rev. Heather McCarrel and had a discussion with a representative from Allenford Park Head Pastoral Charge to explain how the Cluster was working for the churches currently involved.

In 2018 The Bruce Peninsula United Church Cluster received a grant from the Hamilton Conference *Investment in Mission and Ministry Fund*. As of December 31, 2021, the bank balance was \$2,631.24. These funds are available for committee member mileage to meetings when travel is required, website fees, and the Licensed Lay Worship Leader online program fees

Technology has given us a window to share and explore new ways of worship as one large family in Christ, but as humans, we are created to be in fellowship with one another and still crave the need for in person connection. May 2022 allow us to gather for face to face worship and fellowship once again.

Respectfully submitted,  
Lenora Clark

## **TRUSTEES REPORT**

### **Investments**

The Trustees had one consultation by e-mail in 2021, during which it was decided that Kemble Sarawak United Church investments with the Investors Group would be kept in cash or cash-like investments. Another investment fund, formerly earmarked for the minister's housing allowance and held by the Kemble Sarawak Zion pastoral charge is also being kept in a cash-like fund. A portion of a GIC came due for that fund in the fall.

Due to pandemic-related financial shortfalls, some congregations/pastoral charges were allowed by regional church authorities to use those funds (from the sale of manses) for operations. In case funds were needed during the pandemic, by KSUC or Zion Keppel United Church, trustees decided not to tie up those funds in longer-term investments immediately.

As of December 31, 2021, the general investment funds of the Kemble Sarawak United Church held with the Investors Group, are \$17,024.27, in a real estate fund. This fund could be easily collapsed and the money could be available to the congregation if needed.

As of December 31, 2021, investments held for Kemble Sarawak and Zion Keppel pastoral charge (from the sale of a former manse) are \$70,529.13, also in cash-like funds. During 2021 the trustees decided to also keep these funds in a form which could be easily accessible (without penalties) in case funds were needed due to pandemic shortfalls, by Kemble-Sarawak United or Zion Keppel United.

If those general funds or former manse funds, or any portion, are not needed to cover current expenses in the next year or two, the congregational investment funds or pastoral charge funds could be re-invested at higher rates of return, in longer-term investments.

During 2021, the Investors Group representative handling KSUC and Kemble Sarawak Zion pastoral charge investments retired. Glen Durst was replaced by Tamara Govier, a representative with experience working with churches. The trustees have been in touch with her and will consult with her on future investment strategies aimed at keeping up with inflation.

### **Name change on deed**

The process of changing the name on the KSUC deed from trustees of the Canada Presbyterian Church to the trustees of the Kemble Sarawak United Church of Canada concluded with a final report from lawyer and congregation member Andrew Drury, who provided his services free of charge. Andrew provided a valuable and important legal service to the congregation and the trustees sent our thanks to him on behalf of the congregation.

### **Insurance**

Rising insurance rates were also a concern. Annual insurance premiums rose from \$3,800 in 2020 to \$5,079.24 for 2021. That increase was in part due to church arsons across Canada, increased re-build costs, and other rising insurance costs. Other churches in the area have had even more drastic increases. Coverage continues for 2022 but the premium has not yet been set at the time of writing. The policy is arranged through a local agent but coverage is provided by a group plan that includes many congregations in the United Church of Canada. The amount of the premium will be reported to the board when finalized. In the meantime, a letter ensures we continue to be covered under last year's policy. Changes in some congregation policies may need to be considered for the future and will be presented to the board for discussion if required.

**Sarawak United Church historical project**

Annual returns from funds placed in an endowment in the United Church of Canada Foundation, after the sale of Sarawak United Church, have been held in the general church account for the past couple of years. Reports come out annually in April, so the report outlining income and the balance for 2021 is not yet out. As of Dec. 2020 the capital stood at \$23,166.16 and the income for 2020 after fees was \$753.15. Income for 2019 was \$724.63. The annual income and capital in the fund have steadily increased.

Trustees are considering a project honouring the history of Sarawak Township, including Sarawak United Church, the former Sarawak school and other buildings or points of interest. Trustees hope to organize placement of a plaque in the Sarawak Family Park, located across from the Legacy Ridge golf course. The project will be presented to the board when it is designed

Submitted respectfully by  
Mike Milne on behalf of trustees  
Beth Anne Currie  
Kurt Danard  
Fred Parsons  
Rev. Heather MacCarrel, Chair

## **MINISTRY AND PERSONNEL REPORT**

### **Kemble Sarawak Zion-Keppel Pastoral Charge**

#### **AGM 2021 (Meeting held March 27<sup>th</sup>, 2022)**

The Ministry and Personnel Committee is made up of Vi Hill, Jacky Moran and Beth Anne Currie.

In response to Reverend Cathy Hird's retirement in December 2020, the M & P's first order of business in 2021 was to engage, negotiate and finalize a contract with Pastor Doug Brown of Owen Sound, who bravely offered bi-weekly Zoom-based worship leadership (and eventual face-to-face worship) along with pastoral care supports to the pastoral charge from January to late June 2021. Reverend Neil Parker offered a 4<sup>th</sup> Sunday per month Zoom-worship services from Vienna, Austria - starting in February 2021, and Ridley Gilmore filled in one week a month, to afford a rich tapestry of Zoom-based worship service options throughout the first half of 2021.

Meanwhile, the pastoral charge Search Committee worked efficiently throughout 2021 to engage and prepare the way for Reverend Heather McCarrel to accept a "Call" with K-SZ-K that began in July of 2021.

The pastoral charge bid a gratitude-filled goodbye to Pastor Doug Brown in June and offered a warm welcome to Reverend Heather McCarrel who began her part-time Ministry Personnel position with KSZ-K at 26.4 hours per week in early July 2021. M & P helped to shape Reverend McCarrel's job description and offered varied supports throughout her early orientation as she accommodated skills across Zoom-based worship leadership and Official Board meetings, website updates, YouTube offerings, along with meeting the congregants and coping with complex and changeable pandemic requirements for Church over the remainder of 2021.

Other Church (stipend) positions and personnel remained stable throughout 2021, and planning for back-up training and support for the Church Communicator role was initiated. M & P helped shape the budget for 2022 and, as we reach the end of 2021 - offer a big thank you to everyone who sits on committees, participates in Church leadership and acts in volunteer and stipend positions as it takes the whole body of the Church to keep the "wheels" on the KSZ-K spiritual bus.

In gratitude,

Beth Anne Currie  
On behalf of M & P  
Vi Hill  
Jacky Moran

## **2021 FINANCIAL REPORTS**

### **KEMBLE – SARAWAK UNITED CHURCH**

#### **2022 ANNUAL GENERAL MEETING**

##### **ASSETS**

###### **TD Canada Trust**

###### **Opening Balance as of January 1, 2021**

General (Operating) Account	\$67,794.83
Capital Projects Account	\$17,950.89
Mission & Services Account	\$0.00
Memorial Account	\$9,305.07

###### **Closing Balance as of December 31, 2021**

General (Operating) Account	\$95,272.15
Capital Projects Account	\$10,858.58
Mission & Services Account	\$4,867.30
Memorial Account	\$10,305.57

###### **Investments**

###### **IG Wealth Management**

	Jan 1, 2021	Dec 31, 2021
Non Registered investment (Kemble-Sarawak)	\$15,658.51	\$17,024.27



**KEMBLE – SARAWAK UNITED CHURCH**  
**GENERAL (OPERATING) ACCOUNT**  
**1 JANUARY 2021 TO 31 DECEMBER 2021**

**Revenues**

Weekly Offering – Receipted	\$33,564.00
Monthly PAR Offering – Receipted	\$27,156.00
Weekly Offering – Non-Receipted	\$150.00
HST Refund – Non Receipted	\$633.00
Donations – Receipted	\$127.28
Donations – Non-Receipted	\$753.00
Rentals – Use of Church	\$0.00
Fundraising Revenue – Pancake supper	\$0.00
Fundraising Revenue – Maple Syrup Donation / sponsors	\$0.00
Investment Income	\$2,547.00
Memorial Donations	\$1,050.00
Mission & Service	\$8,714.00
BALL program	\$0.00
Building fund	\$0.00
Buy a Brick Campaign	\$100.00
Gift in Kind donations	\$0.00
CRA Refunds (88%) covers July – December	\$6,842.00
<b>Total Revenues</b>	<b><u>\$72,020.00</u></b>

## KEMBLE – SARAWAK UNITED CHURCH

### GENERAL (OPERATING) ACCOUNT

1 January 2021 – 31 December 2021

#### EXPENSES

Account Fees – PAR	\$162.00
Account Fees – General (Account)	\$0.00
Administration – Offering Envelopes (2021)	\$168.25
Administration – Office Supplies (including postage)	\$381.53
Charitable donations	\$1,200.00
Choir Expenses (Music)	\$150.00
Donation – M&S Account	\$300.00
Honorarium – Bulletin Artist	\$500.00
Honorarium - Choir Director	\$825.00
Honorarium – Communicator (88% of \$3150.00)	\$2,772.00
Honorarium – Custodian	\$100.00
Honorarium – Treasurer	\$1,040.00
Internet (material & GBTel monthly service)	\$555.18
Insurance: Kemble-Sarawak (TBD)	\$0.00
Maintenance & Repairs – Lawn care	\$630.00
Maintenance & Repair – Snow removal	\$237.30
Maintenance & Repairs (Sound system)	\$72.16
Maintenance & Repairs – Building	\$519.56
Maintenance & Repairs – Elevator	\$1,364.00
Miscellaneous (piano tuned)	\$260.00
Miscellaneous – Gift Certificate	\$150.00
Transfer to Pastoral Charge Account (88% of \$27,319.32 (July – December) (covers Minister's Salary & Benefits)	\$24,040.98
Kemble Pastoral Charge – 88% of: UCC Dues 2021 = \$4,095.00	\$3,571.92
Utilities – Bell Canada	\$1,263.16
Utilities – Hydro One	\$1,976.00
Utilities – Sparlings	\$3,210.43
<b>Total Expenses</b>	<b>\$45,449.47</b>

**KEMBLE-SARAWAK UNITED CHURCH  
GENERAL (OPERATING) ACCOUNT  
PROJECTED REVENUES  
JANUARY 1, 2022 – DECEMBER 31, 2022**

**2022**

**Projected**

**Revenue – Operating**

Weekly Offering – Receipted	\$40 000.00
Monthly PAR = \$2,263.00 x 12)	\$27,156.00)
Weekly Offering – Non-Receipted	\$1,000.00
Donations – Receipted	\$1,000.00
Donations – Non-Receipted	\$1,000.00
Rentals – Use of Church	\$500.00
Fundraising – Talent Auction (TBD)	\$3,000.00
Investment Income	\$2,500.00
HST Refunds	\$1000.00
CRA rebates	\$2,000.00
<b>Projected Total Revenues</b>	<b>\$79,156.00</b>

**Note: all these totals are subject to change**

**KEMBLE-SARAWAK UNITED CHURCH**  
**GENERAL (OPERATING) ACCOUNT**  
**PROJECTED EXPENSES**  
**JANUARY 1, 2022 – DECEMBER 31, 2022**

<b>EXPENSES</b>	<b>2022</b>
	<b>Projected</b>
Kemble Pastoral Charge – 88% of: Minister Salary 2022 = \$42,545.32	\$37,439.88
Kemble Pastoral Charge – 88% of: UCC Dues 2022 = \$5,127.00	\$4,511.76
Church Communicator	\$3,500.00
Charitable Donations	\$1,500.00
Insurance	TBD
Utilities – Bell Canada	\$1,300.00
Utilities – Hydro One	\$2,000.00
Utilities – Sparlings	\$5,000.00
Utilites – Water	\$100.00
Utilities – GBTel	\$677.88
Maintenance & Repair – Grounds (Snow / Lawn)	\$1000.00
Fundraising Expense – Talent Auction ( <b>TBD</b> )	\$100.00
Administration - Offering Envelopes	\$200.00
Administration- Annual Meeting	\$100.00
Administration – Office Supplies (includes postage)	\$400.00
Administration – Software Fees	\$300.00
Honorarium – Artist (Bulletin cover)	\$500.00
Honorarium – Choir Director - 52 weeks x \$75	\$3,900.00
Honorarium – Custodian - \$50.00 x 12	\$600.00
Honorarium – Treasurer - \$100 x 12	\$1,200.00
Account Fees - PAR	\$175.00
Account Fees – Operating Account	\$50.00
Miscellaneous	\$250.00
<b>Projected Total Expenses</b>	<b>\$64,804.52</b>

**Note: all these totals are subject to change**

Financial reports submitted by Ronn Cheney

## **Kemble-Sarawak United Church – Auditor’s Statement**

March 27<sup>th</sup>, 2022

To the congregation of Kemble-Sarawak United Church,

I would like to acknowledge the completion of the 2021 financial statements audit, which included investigations of the balance sheet, and income statements, as well as practices and procedures surrounding the handling of financial affairs.

Under the direction of Treasurer Ronn Cheney and the Finance Committee, the 2021 financial statements appear to be organized and complete. Ronn deserves to be commended for his work and devotion to the financial health of the church.

The responsibility of the auditor is to view the financial statements and track transactions and procedures in order to form an opinion on the accuracy of the provided financial statements. An audit allows the congregation to be given relative assurance of the accuracy and duties of the treasurer and finance committee. An audit also allows the treasurer the opportunity to discuss best practices and possible changes to policies and procedures going forward. I am not a professional auditor, and in no way represent any auditing or accounting firm. *It is of my opinion that the financial statements provided by the treasurer and finance committee are complete and without any material flaws or misstatements, and provides a fair judgement of the current financial position of the Kemble-Sarawak United Church.*

### **Auditor Recommendations:**

- Create a shred log that indicates what files are being destroyed, the year they were originally created, the date they were destroyed, and the method of destruction.
- Improve reporting consistency by creating templates for financial statements and reports, and the use of general ledger account numbers to assist in tracking.
- A policy to be written to guide the endowment committee/trustees on appropriate uses of the Sarawak Endowment grant funds.
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- Submitted by Tyler Beckett

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## MEMORIAL ACCOUNT REPORT

Closing balance Dec. 31,2020.		\$9310.02
Revenue		
D. Carlson.	\$500.00	
P. Danard.	\$ 50.00	
D. Dailey.	\$500.00	
	Total \$ 1050.00	\$10360.02
Expenses		
Bank fees (\$4.95 x 11) = \$54.45		- \$54.45
Closing balance Dec.31,2021.		\$10,305.57 Gain \$995.55

Submitted by Ronn Cheney & Don Dailey

**MISSION AND SERVICE REPORT**

**FINANCIAL STATEMENT  
DECEMBER 31, 2021**

	<b><u>2021</u></b>	<b><u>2020</u></b>
Envelope contributions	\$ 2,000	\$ 3,863
Par contributions	6,774	6,756
UCW	1,100	900
Miscellaneous/Adjustment		(503)*
Less: Account Fees	<u>(59)</u>	<u>(61)</u>
	\$ <u>9,815</u>	\$ <u>10,955</u>

\*2020 adjustment resulted from an overpayment of \$503 sent to head office in Jan/2020 for 2019 final submission. This caused a shortfall of \$503 in 2020.

Kemble-Sarawak Zion-Keppel Pastoral Charge:

Kemble-Sarawak	\$ 8,715	\$ 10,055
UCW	1,100	900
Zion-Keppel	<u>585</u>	<u>1,535</u>
	\$ <u>10,400</u>	\$ <u>12,490</u>

Objective	\$ 12,000	\$ 13,000
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Respectfully submitted by Janice Hurst

## **STEWARD'S REPORT**

With Covid Restrictions in place the Church Building did not see any use for a good portion of the year. The building was checked weekly for security purposes.

When Health Regulations allowed us to use the sanctuary, the Board created Covid Policies for using the building, following local Health Department protocols.

A weekly Cleaner was not needed due to limited use, however weekly vacuuming of traffic areas was completed.

In mid May, a masonry firm was hired to repair masonry on the tower at the front of the church. The cost of Masonry Repair was \$7092.31

Windows on the tower and the front of the church were painted and recaulked. Any cracks or issues on the exterior of the building were repaired. Also, attention was given to securing the tower roof and flashings.

A yard clean up was done in the spring.

In December the annual inspection was done by the Fire Department. The inspector commented on how clean and uncluttered the building is.

I would like to thank Kathy Hughes for maintaining the water system and insuring all Health Department Guidelines were met.

I would also like to thank Aunalea Cruickshank for maintaining the Defibrillator Unit.

Hopefully in this coming year we will be able to use the church on a more regular basis.

Respectfully submitted by Paul Morris



## ELDERS REPORT

Elders for the 2021 year were: Kerolyn Moran, Kathie Hughes, Bob Gray, Carol MacDonnell, Lorraine Rutherford, Wanda Dailey (chair )

The Kemble-Sarawak congregation began the year with worshipping online by zoom four Sundays a month. With Rev. Hird's retirement in Dec. 2020 we were blessed with having three excellent spiritual leaders who gave us a wonderful variety of services-- Pastor Doug Brown, Ridley Gillmore, and Rev. Neil Parker who broadcasted ( via Internet) from Austria. Rev. Ed Laksmanis from St. John's UC in Warton was our Supervisor Minister who oversaw the board meetings and available for emergency pastoral care.

In June following the "call" for a 2/3 time permanent minister we were fortunate to have an Interested candidate.

On July 1st, we welcomed Rev. Heather McCarrel as she began her ministry with the Kemble-Sarawak and Zion Keppel UC Pastoral Charge.

Aug.8th saw the re- opening of in-person joint church services on the lawn at Kemble-Sarawak with all covid 19 protocols. The music Mary Ellen and Fred Parsons provided each week was very much enjoyed and appreciated.

Sept. 12th with the cooler weather we moved inside the church for worship with still keeping the covid 19 protocols. These services continued thru the fall until just prior to Christmas Eve when due to highly increasing numbers of the covid 19 ( variant ) virus it was decided to be cautious and cancel in-person services.

The elders had several meetings by zoom and following worship. They kept in touch with congregants, periodically by phone or with cards.

Communion services prior to July, with Pastor Brown were done over zoom in our homes. Communion following Rev. Heathers arrival to the pastoral charge, has been in-person using the disposable individual sacrament sets. It was offered Aug.22nd (on the lawn), Oct. 3rd for World Wide Communion Sunday, Nov.28th for the 1st Sunday of Advent.

Aug.29th the service saw the baptisms of Lyla Thomas and Blakely Ferguson, the grandchildren of Doug and Leanne Sutherland

Oct.3rd we welcomed John and Peggy Barnard to the congregation by transfer of their membership from Mt. Forest UC.

Oct.24th Bob Gray led the service as Rev. Heather was doing the Cluster service at Pike Bay/Lion Head.

Bible Study group met Wednesday evenings at the church.

Sunday School at home lessons were provided weekly by Rev. Heather. In Nov. in -person classes resumed with a group of volunteers setup to teach.

Dec.19th the congregation were gifted by their pageant-- The First Christmas

During Advent: Lighting of candles/ readings done by- - the Hoekstra family; the Robart family;  
Mary Turner and John Algera; Bob and Mary Beth Gray

White gift Sunday-- A sock tree collected a generous amount of children and adult socks that were donated to the Warton Salvation Army.

Blue Memorial Tree-- allowed congregants to place names of those who have passed on the tree.

Christmas Eve service-- was to be held outside around the Manger Scene ( setup by the Graham family) with singing carols and scripture readings, but was sadly cancelled due to the covid 19 virus.

Our yearly outreach donations were to:

-- "Run for Water" charity-- \$300 ( clean water for indigenous communities)

--Healing Fund -- \$300 (truth and reconciliation for residential schools)

-- Covid Vaccines--\$300 ( globally thru the UCC)

-- Safe -N- Sound--\$150

-- Warton Salvation Army -- \$150

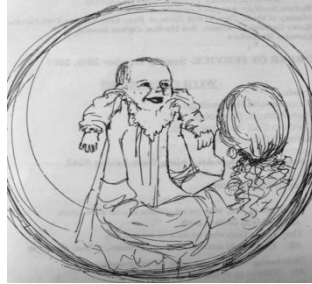
We the elders wish to take this opportunity to thank Rev. Heather for her spiritual guidance and leadership during this difficult time.

Also thanks to the many supportive congregants who help to keep the church functioning.

Submitted on behalf of the elders

Wanda Dailey

# Holy Baptism



Sun. Aug. 29<sup>th</sup>, 2021:                      Lyla James Thomas                      daughter of Leslie & Kerry-Lyn Thomas  
Sun. Aug. 29<sup>th</sup>, 2021:                      Blakely Ann Linda Ferguson                      daughter of Tyler & Kristy Ferguson

## Welcome New Members

Sunday October 3<sup>rd</sup>, 2021: John & Peggy Barnard

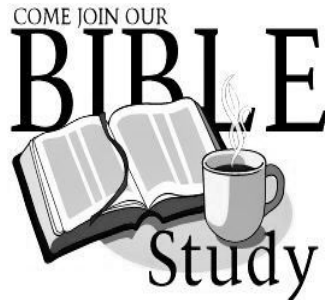


## In Memory



Marilyn Iris Stone	June 12 <sup>th</sup> , 2021
Peter Herbert Danard	August 23 <sup>rd</sup> , 2021
James Sidney Hill	September 1 <sup>st</sup> , 2021
Doreen Edith Raco	September 6 <sup>th</sup> , 2021
Janet Elizabeth McLaughlin	September 19 <sup>th</sup> , 2021
Muriel Marguerite Morrison	October 21 <sup>st</sup> , 2021
Richard John MacDonald	April 27 <sup>th</sup> , 2013 (burial Oct. 23 <sup>rd</sup> , 2021)
Margaret Jean MacDonald	May 27 <sup>th</sup> , 2021 (burial Oct. 23 <sup>rd</sup> , 2021)
Isabelle Irene Edmonstone	November 4 <sup>th</sup> , 2021
Doreen Verl McLay	November 13 <sup>th</sup> , 2021 2021 REPORT

## ADULT CHRISTIAN EDUCATION REPORT



All were welcome to Bible Study from the Bible pro to Bible newbies! In the autumn we met in the church's basement Wednesday evenings at 7:00 p.m. to study and discuss the scripture passages chosen for the following Sunday's worship service. The scripture passages were posted in the bulletin and in the 'On The Horizon' Newsletter weekly.

The Advent study was titled, "Advent Of The Savior" written by Cindy Bunch and published by Life Guide Bible Studies.

We took time to check in with each other weekly before beginning our discussion.

Submitted by Rev. Heather McCarrel

## SUNDAY SCHOOL REPORT



### Sunday School 2021

It was difficult to offer Sunday school during 2021 due to COVID-19 Restrictions. At-Home Sunday School kits were made available via email to all families who requested them.

Thankfully in early autumn Kemble-Sarawak United Church was blessed to have 7 Sunday School Teachers who were geared up and ready to go! A big “THANKS” to Wanda Dailey, Lorraine Rutherford, Dianne Carlson, Mary Beth Gray, Connie Morris, Jennie Hoekstra and Sabine Robart. Sunday school began to be offered in the church from September to late December.

Thanks to Jennie Hoekstra, Sabine Robart and the Sunday school children we all were gifted with a meaningful and beautiful Christmas Pageant in mid-December.

The curriculums used for the Sunday school lessons were, “Spill The Beans” curriculum purchased online from the Narrative Lectionary and a free online resource titled, “Sermons4Kids”. These two curriculums equipped us to teach the children Bible lessons from the Old Testament and the New Testament as well as teaching ways of Christian living.

Submitted by Rev. Heather McCarrel

## **UNITED CHURCH WOMEN REPORT**

The Kemble-Sarawak UCW has remained active throughout 2021, using the benefits of Zoom for virtual but still vital meetings from February until May. In-person meetings were enjoyed in September, October and December.

Our leadership changed in February when Leanne Sutherland stepped down after two years as our Chairperson. Connie Morris and Wanda Dailey agreed to share the Chair and have made an effective team to continue steering this group. We offered outreach in the form of Valentine's greetings to some community members we aren't seeing often, food and a visit to the Emery's, food to our minister's family on the unexpected death of Heather's mother, and Christmas cards and cookie boxes. We hosted our annual Alzheimer's Coffee Break in September when we could be outdoors on the church lawn. Monetary donations were also made throughout the year, and especially at the conclusion of a successful Christmas Stocking Campaign.

The participation and contributions of everyone over the year have been much appreciated and we look forward to the coming year's projects and fellowship. All are welcome!

Respectfully Submitted by Mary Beth Gray, UCW Secretary

# KEMBLE-SARAWAK UNITED CHURCH WOMEN

## 2021 STATEMENT OF RECEIPTS AND DISBURSEMENTS

### RECEIPTS:

Donations	\$231.00
Meeting Offerings (3 in-person meetings)	172.00
Christmas Stocking Campaign	1915.00
GIC Interest	50.15
Total receipts:	<u>\$2368.15</u>

### DISBURSEMENTS:

WOW Regional Assessment (15 members)	52.50
Donations - WICC (World day of Prayer)	200.00
Salvation Army, Wiarton	100.00
M & S Fund	100.00
Kemble-Sarawak United Church	2000.00
Christmas Stocking Campaign donations	2340.00
Contributions to cost of church cleaning	400.00
Gardening	140.50
Flowers for front door urns	63.12
Food purchases for outreach	119.95
Stamps	10.40
Gifts	127.88
Total disbursements:	<u>\$5654.35</u>
Bank balance Jan. 1, 2021	\$8072.38
Bank balance Dec. 31, 2021	\$6191.68

### INVESTMENTS;

GIC in 2 parts: \$6,829.83 for 18 months, rate 0.5%, matures April 7, '22  
\$5,026.37 for 1 year, rate 0.4%, matures July 20, '22

### Addendum to UCW Financial report:

Christmas Stocking Campaign donees:

Wiarthon Salvation Army	\$200.00
Residential Hospice of Grey-Bruce	200.00
Women”s Centre Grey-Bruce	100.00
United Way Bruce-Grey	100.00
MSF (Doctors Without Borders)	100.00
Sleeping Children Around the World	140.00
Owen Sound Hospital Foundation	100.00
Grey Bruce Spiritual Care Council	200.00
OShaRE	200.00
United Church of Canada M & S Fund	1,000.00
	<hr/>
	\$2,240.00

Respectfully submitted,

Mary Beth Gray



# **NOMINATING COMMITTEE REPORT**

**Minister** Rev. Heather McCarrel  
**Chair of KSZK Pastoral Charge Board.** Don Dailey

## **2022 KEMBLE-SARAWAK UNITED CHURCH BOARD**

**Treasurer** Ronn Cheney

**Finance Committee** Mary Beth Gray, Kerolyn Moran, Janice Hurst  
Treasurer- Ronn Cheney

**Auditor** Tyler Beckett

**Regional Representative** Mary Ellen Parsons

**Trustees** Kurt Danard, Mike Milne, Fred Parsons,  
Beth Anne Currie

**Memorial Fund** Don Dailey

**Elders** Bob Gray, Carol MacDonnell, Kerolyn Moran  
(Mar. 2023 )  
Lorraine Rutherford ( Mar. 2024 )  
Fred Parsons, Connie Morris (Mar. 2025 )

**Stewards** John Beckett, Jennifer Gonder, ( Mar. 2023 )  
Colleen Danard ( Mar. 2023 )  
Paul Morris ( Mar. 2024 )  
John Algera, Doug Prowd (Mar. 2025 )

**Ministry and Personnel** Beth Anne Currie, Jaclyn Moran; Vi Hill (Zion Rep.)

**Mission and Service Champion** Janice Hurst

**Health,Safety and Accessibility Champion** Richard Pipe

**Youth Outreach/Sunday School** Brenda Forsyth

**United Church Women** Connie Morris, Wanda Dailey

**Pianist/ Choir Director** Mary Ellen Parsons  
**Pulpit Supply** Aunalea Cruickshank  
**Communicator** Don Edwards

Respectfully Submitted by **Nominating Committee**  
Lorraine Rutherford, Wanda Dailey, Jennifer Gonder